

NAVARRO COUNTY, TEXAS

Office of the County Auditor
300 West Third Avenue, Suite 4 • Corsicana, Texas 75110

REQUEST FOR COMPETITIVE SEALED PROPOSALS

RFP No. 2026-H-008

HVAC Rooftop Unit Replacement – Navarro County Justice Center

Issue Date:	Tuesday, June 30, 2026
Optional Pre-Proposal Site Visit:	By appointment – call (903) 875-3370
Deadline for Written Questions:	Friday, July 17, 2026, 5:00 p.m. (CT)
Sealed Proposals Due:	Thursday, July 30, 2026, 2:00 p.m. (CT)
Submit To:	Navarro County Auditor's Office, 300 W. Third Ave., Suite 4, Corsicana, TX 75110
Procurement Method:	Competitive Sealed Proposal – Tex. Loc. Gov't Code Ch. 262

Clearly mark the sealed envelope:
RFP No. 2026-H-008 – HVAC Rooftop Unit Replacement

I. INTRODUCTION

The purpose of this Request for Competitive Sealed Proposals (“RFP”) is to solicit proposals from qualified, licensed contractors for the turn-key removal and replacement of six (6) aging rooftop-mounted packaged heating and air-conditioning units serving the Navarro County Justice Center, Corsicana, Navarro County, Texas.

This procurement is for the physical replacement of HVAC equipment only. It does not include the Justice Center annex equipment and does not include modification of the existing Direct Digital Control (DDC) or smoke-exhaust control systems, except for the reconnection of replacement units to existing controls and sensors as specified herein.

Offerors are cautioned that any oral statement by any representative of the County modifying or changing any condition of this RFP is an expression of opinion only and confers no right upon the Offeror. Only written addenda issued by the County Auditor shall be binding. If additional information is needed to interpret these specifications, written questions will be accepted, no later than the deadline stated on the cover page, by:

Charles Adams
Navarro County Auditor
300 W. Third Ave., Suite 4
Corsicana, TX 75110
E-mail: cadams@navarrocounty.org
Phone: (903) 654-3035

Cc: Charlie York
Navarro County Sheriff's Office
312 W. Second Ave., Corsicana, TX 75110
E-mail: cyork@ncsotx.org
Phone: (903) 875-3370

Sealed proposals will be received no later than 2:00 p.m. (Central Time), Thursday, July 23, 2026, at the Navarro County Auditor's Office, Navarro County Courthouse, 300 West Third Avenue, Suite 4, Corsicana, TX 75110.

SUBMITTAL: Three (3) copies (one original and two copies) of the proposal shall be placed in a sealed envelope, with each appropriate page manually signed by a person having authority to bind the company in a contract. The proposal number and title must be clearly marked on the outside of the envelope. No elaborate binding or binders, please. FACSIMILE AND E-MAIL TRANSMITTALS WILL NOT BE ACCEPTED.

PROPOSALS MUST BE RECEIVED IN THE NAVARRO COUNTY AUDITOR'S OFFICE BEFORE THE PUBLISHED OPENING DATE AND TIME. Proposals received after the submission deadline will be considered void and unacceptable. Navarro County is not responsible for lateness or non-delivery of mail or carrier, and the date/time stamp in the Auditor's Office shall be the official time of receipt.

IT IS UNDERSTOOD that the Commissioners Court of Navarro County, Texas reserves the right to reject any and all proposals as it shall deem to be in the best interest of Navarro County. Receipt of any proposal shall under no circumstances obligate Navarro County to accept any proposal. The award of the contract shall be made to the responsible Offeror whose proposal is determined to provide the best value to the County, taking into consideration the relative importance of price and the other evaluation factors set forth in this RFP.

ALTERING PROPOSAL: Any interlineations, alteration, or erasure made before the receiving time must be initialed by the signer of the proposal, guaranteeing authenticity.

WITHDRAWAL OF PROPOSAL: A proposal may not be withdrawn or cancelled by the Offeror for a period of ninety (90) days following the date designated for the receipt of proposals, and the Offeror so agrees upon submittal of its proposal.

OPENING: Proposals will be received and the names of Offerors publicly acknowledged at the location, date, and time stated above. Contents will not be disclosed so as to avoid disclosure to competing Offerors during the evaluation process. All proposals shall be open for public inspection after the contract is awarded, except for trade secrets and confidential information so identified by the Offeror.

II. GENERAL REQUIREMENTS

ADDENDA: When specifications are revised, the Navarro County Auditor will issue an addendum addressing the nature of the change. Offerors must sign each addendum and include it in the returned proposal package. Sole issuing authority of addenda shall be vested in the Navarro County Auditor. Addenda will be sent to all who are known to have received a copy of this RFP.

ASSIGNMENT: The successful Offeror may not assign, sell, or otherwise transfer this contract without written permission of the Navarro County Commissioners Court.

AWARD: Navarro County reserves the right to award this contract on the basis of best value to the County in accordance with the laws of the State of Texas; to waive any formality or irregularity; to make awards to more than one Offeror; and to reject any or all proposals. In the event the lowest-dollar Offeror meeting specifications is not awarded the contract, that Offeror may appear before the Commissioners Court and present evidence concerning its responsibility after officially notifying the County Auditor of its intent to appear.

CONTRACT OBLIGATION: The Navarro County Commissioners Court must award the contract, and the County Judge or other person authorized by the Commissioners Court must sign the contract, before it becomes binding on Navarro County. Department heads and elected officials are not authorized to sign agreements for Navarro County. Binding agreements shall remain in effect until all products and services covered by this RFP have been satisfactorily delivered and accepted.

DISQUALIFICATION OF OFFEROR: Upon signing this proposal document, an Offeror certifies that it has not violated the antitrust laws of this state codified in §15.01, et seq., Business & Commerce Code, or the federal antitrust laws, and has not communicated directly or indirectly the offer made to any competitor or other person engaged in such line of business. Proposals in which the prices are obviously unbalanced may be rejected.

CONFLICT OF INTEREST DISCLOSURE: Offeror shall comply with Chapter 176 of the Texas Local Government Code and shall complete and file a Conflict of Interest Questionnaire (Form CIQ) with the County Clerk if required thereunder.

E-MAIL ADDRESSES CONSENT: Offeror affirmatively consents to the disclosure of its e-mail addresses provided to Navarro County, in compliance with the Texas Public Information Act, Tex. Gov't Code §552.137, as amended.

EVALUATION: Evaluation shall determine which proposal provides the best value to the County, based on all factors bearing on price and performance in the user environment. All proposals are subject to evaluation by the County Auditor and other appropriate departments, with recommendation to the Commissioners Court. Pricing is not the only criterion for making a recommendation.

GOVERNING FORMS: In the event of any conflict between the terms of these requirements and the specifications, the specifications shall govern. In the event of any conflict of interpretation, Navarro County's interpretation shall govern.

GOVERNING LAW: This RFP is governed by the competitive procurement requirements of the County Purchasing Act, Texas Local Government Code §262.021 et seq., as amended. Offerors shall comply with all applicable federal, state, and local laws and regulations. Navarro County may request and rely on advice, decisions, and opinions of the Attorney General of Texas and the District Attorney concerning any portion of these requirements.

HOLD HARMLESS AGREEMENT: The successful Offeror (Contractor) shall indemnify and hold Navarro County harmless from all claims for personal injury, death, and/or property damage resulting directly or indirectly from the Contractor's performance. Contractor shall procure and maintain appropriate insurance coverage as set forth in the Minimum Insurance Requirements of this RFP.

INSPECTIONS & TESTING: Navarro County reserves the right to inspect any item or service location for compliance with specifications and the needs of the using department. If an Offeror fails to satisfactorily show an ability to perform, the County may reject the proposal as inadequate.

INVOICES & PAYMENTS: Offerors shall submit an itemized original invoice referencing the purchase order number after each delivery or milestone. Any invoice that cannot be verified against the contract price or is otherwise incorrect will be returned for correction. Prior to payment, the Offeror must have a current W-9 (Taxpayer Identification Number) on file with the Navarro County Auditor's Office. Payment will be made in accordance with the Texas Prompt Payment Act, Tex. Gov't Code Ch. 2251.

MAINTENANCE: Maintenance and warranty service for equipment proposed shall be available in or near Navarro County by a manufacturer-authorized service facility. Service under warranty shall commence upon acceptance; optional post-warranty maintenance, if proposed, shall be separately priced.

POTENTIAL CONFLICTS OF INTEREST: An outside consultant or contractor is prohibited from submitting a proposal for services on a Navarro County project of which the consultant or contractor was a designer or other previous contributor. A prohibited proposal shall be disqualified, no matter when the conflict is discovered.

PRICING: Prices for all goods and services shall be firm for the duration of this contract. All prices must be written in ink or typewritten. Where unit pricing and extended pricing differ, unit pricing prevails.

PURCHASE ORDER AND DELIVERY: The successful Offeror shall not deliver products or provide services without a Navarro County Purchase Order signed by an authorized agent of the Auditor's Office. All work shall be performed at the Navarro County Justice Center. Every delivery and installation must fully comply with these requirements and the specifications, including time and quality. Nonconformance constitutes a breach that must be rectified prior to expiration of the time for performance.

SCANNED OR RE-TYPED RESPONSE: If an Offeror electronically scans, re-types, or otherwise reproduces the County's published proposal package, then in the event of any conflict

between the County's published package and the Offeror's reproduction, the County's package as published shall control.

SEVERABILITY: If any portion of these requirements or specifications is held invalid, such holding shall not affect the remaining portions, which shall remain in full force and effect.

SILENCE OF SPECIFICATIONS: The apparent silence of the specifications as to any detail shall be regarded as meaning that only the best commercial practice is to prevail and that only material and workmanship of the finest quality are to be used. All items furnished shall be new, unused, of the latest product in production to commercial trade, and of the highest quality. No used, rebuilt, or remanufactured equipment will be accepted.

SUPPLEMENTAL MATERIALS: Offerors are responsible for including all pertinent product data in the returned proposal package, including literature, cut sheets, specification information, and completed forms. Failure to include necessary supplemental materials may be cause to reject the entire proposal.

TAXES: Navarro County is exempt from all federal excise, state, and local taxes. The County claims exemption from all sales and/or use taxes under Texas Tax Code §151.309, as amended. Texas Limited Sales Tax Exemption Certificates will be furnished upon written request.

TERMINATION: Navarro County reserves the right to terminate the contract for default if the Offeror breaches any term, including warranties, or becomes insolvent or commits acts of bankruptcy. Such right is in addition to any other remedies at law or equity. Navarro County may also terminate the contract without cause upon thirty (30) days' written notice.

TITLE TRANSFER: Title and risk of loss of goods shall not pass to Navarro County until the County receives and accepts the goods, properly installed and operational, at the Justice Center. Deliveries and on-site work shall generally be coordinated with the using department between 8:30 a.m. and 4:00 p.m., Monday through Friday, or as otherwise scheduled for detention-facility access and security.

WAIVER OF SUBROGATION: Offeror and Offeror's insurance carrier waive all rights of subrogation against Navarro County arising out of personal injury or property damage resulting from the Offeror's performance under this agreement.

WARRANTIES: Offerors shall furnish all data pertinent to warranties applicable to the equipment proposed. Offerors may not limit or exclude any implied warranties. Offeror warrants that products sold to the County shall conform to applicable standards of the U.S. Department of Labor under the Occupational Safety and Health Act of 1970. Minimum warranty requirements are stated in the Specifications section of this RFP.

III. BID SECURITY, BONDS & LICENSING

BID SECURITY: Each proposal shall be accompanied by bid security in the amount of five percent (5%) of the total proposal amount, in the form of a cashier's check, certified check, or bid bond issued by a surety authorized to do business in the State of Texas, payable to Navarro County. Bid security of the successful Offeror will be retained until the required performance and payment bonds are furnished; bid security of unsuccessful Offerors will be returned after award.

PAYMENT BOND: Pursuant to Texas Government Code Chapter 2253, if the contract amount exceeds \$50,000, the successful Offeror shall furnish a Payment Bond in the full amount of the contract, executed by a corporate surety authorized to do business in Texas, for the protection of all claimants supplying labor and material.

PERFORMANCE BOND: Pursuant to Texas Government Code Chapter 2253, if the contract amount exceeds \$100,000, the successful Offeror shall furnish a Performance Bond in the full amount of the contract, executed by a corporate surety authorized to do business in Texas, solely for the protection of Navarro County.

LICENSING: The Offeror and all personnel performing work shall hold a current Texas Department of Licensing and Regulation (TDLR) Air Conditioning and Refrigeration Contractor License (Class A or as appropriate to the equipment tonnage), and all refrigerant-handling technicians shall hold current EPA Section 608 certification. Proof of licensing shall be included in the proposal.

IV. EVALUATION CRITERIA

The County will evaluate proposals to determine the best value to Navarro County. Proposals will be ranked based on the following criteria and relative weights. Pursuant to Texas Local Government Code §262.0295, price and the Offeror's qualifications are the principal considerations.

35% Price of equipment and turn-key installation proposed.

30% Contractor's experience and demonstrated competence in providing and installing comparable commercial rooftop HVAC equipment, including detention-facility or secure-facility experience.

20% Quality, efficiency, and overall design of the equipment proposed (including SEER2/EER2 ratings, warranty terms, and serviceability).

10% Proposed delivery and completion schedule and demonstrated ability to perform within the required timeframe.

5% References from past clients of similar size and scope.

V. SUBMISSION OF PROPOSALS

Offerors desiring to submit proposals in response to this RFP must comply with all mandatory submission requirements set out in this document. Failure to comply with any section of the RFP may subject the proposal to rejection. All conditions and requirements throughout the RFP are considered binding.

It shall be the responsibility of the Offeror to contractually ensure that any and all subcontractors are responsive to the needs of the County. All costs, direct and indirect, incurred in the preparation or presentation of the proposal shall be paid by the Offeror. All supporting documentation submitted with the proposal will become the property of the County.

PRODUCT INFORMATION: Complete product information and descriptive literature shall be submitted with the proposal, sufficiently detailed to substantiate that the products offered meet or exceed the specifications. All such information will be incorporated by reference into the resulting contract and may be subject to express contract warranties.

A COMPLETE RESPONSE to this RFP shall include the following:

- Completed and signed Specifications / Response Package (the pages of Section VI), with each appropriate page manually signed.
- Itemized pricing on the Pricing & Delivery Schedule (per-unit and total).
- Manufacturer product information, cut sheets, and descriptive literature for all proposed equipment.
- Proof of TDLR HVAC contractor license and EPA 608 certification.
- Copies of documents showing current insurance coverage meeting the Minimum Insurance Requirements.
- Bid security (5%) as described in Section III.
- Completed Bid Proposal Affidavit, Vendor References, Residence Certification, and Offeror's Business Statement.

VI. SCOPE OF WORK & TECHNICAL SPECIFICATIONS

A. Facility Overview

The Navarro County Justice Center was opened for operation in October 1988. All heating/air-conditioning units and exhaust fans are roof-mounted. The currently installed rooftop units serving the areas listed below are Carrier gas/electric packaged units of 2012–2013 vintage (now 13–14 years of age) and have reached the end of their reliable service life. This RFP is for the turn-key replacement of these six (6) units. It does not include the Justice Center annex equipment.

The detention areas are served by a pneumatic smoke-exhaust system controlled by two electrical control panels and are monitored by an existing Direct Digital Control (DDC) system. Replacement units must be fully reconnected to, and compatible with, the existing controls, sensors, and smoke/exhaust interlocks so that all existing life-safety and control functionality is preserved. This RFP does not authorize modification or replacement of the DDC head-end, server, or smoke-control panels.

B. Units to Be Replaced

Tag	Area Served	Existing Unit (to be removed)	Tonnage	System Type
AC-3	ESM Satellite & Day Room	Carrier 48HCDA07 (2013)	6 Ton	Gas/Electric
AC-4	C & D Dayrooms	Carrier 48HCDA07 (2013)	6 Ton	Gas/Electric
AC-5	A & B Dayrooms	Carrier 48HCDA07 (2013)	6 Ton	Gas/Electric
AC-8	F4 Cell	Carrier 48TCDA04 (2012)	3.5 Ton	Gas/Electric
AC-9	F1 Cell	Carrier 48TCDA05 (2012)	4 Ton	Gas/Electric
AC-10	F1 & F2 Cells	Carrier 48TCDA07 (2012)	6 Ton	Gas/Electric

The make, model, and tonnage listed reflect the existing equipment and the minimum cooling/heating capacity required. The Offeror is responsible for field-verifying all dimensions, electrical characteristics (208/230V, 3-phase), gas connections, curb sizes, and clearances during the optional site visit. Capacities shown are minimums; proposed replacements shall match or exceed the existing nominal tonnage for each position.

C. Equipment Requirements

1. All replacement units shall be new, current-production commercial packaged rooftop units (gas heat / electric cooling), matching or exceeding the nominal tonnage of the unit each replaces.
2. Units shall be high-efficiency models meeting or exceeding current U.S. Department of Energy and ASHRAE 90.1 minimum efficiency standards in effect at the time of installation, expressed in SEER2 / EER2 / IEER for cooling and AFUE/thermal efficiency for gas heat. Offeror shall state the rated efficiency of each proposed unit.

3. Units shall use a current, non-phased-out refrigerant compliant with the EPA AIM Act / Technology Transitions rule applicable at the time of manufacture (e.g., R-454B / R-32 or equivalent low-GWP refrigerant). R-410A-only equipment scheduled for phase-out will not be accepted.
4. Carrier 48-series equivalent units are specified as the basis of design. Equipment of equal or better quality and performance from Carrier, Trane, Lennox, York, or Daikin will be considered as “approved equal,” subject to County approval and provided all performance, dimensional, electrical, and control-compatibility requirements are met.
5. All units shall be ENERGY STAR® listed where an applicable ENERGY STAR category exists for the equipment class.
6. All units shall be electrically and physically compatible with the existing 208/230V 3-phase power supply, gas supply, condensate, and roof-curb infrastructure, or the Offeror shall include all curb adapters and modifications required for a complete installation.

D. Turn-Key Installation – Scope of Work

The Contractor shall provide a complete, turn-key installation for all six (6) units. Indicate compliance with each requirement below:

1. Furnish and install six (6) new rooftop packaged gas/electric HVAC units as specified, matching or exceeding existing tonnage at each position.
Yes _____ No _____
2. Provide all crane and rigging services required to remove existing units and set new units on the roof of the Justice Center, including all required street/roof staging, permits, and traffic control.
Yes _____ No _____
3. Disconnect, remove, and lawfully dispose of or recycle all six (6) existing units, including recovery and lawful disposal of existing refrigerant in accordance with EPA regulations. Provide refrigerant-recovery certificates upon request.
Yes _____ No _____
4. Furnish and install all roof-curb adapters required to mate new units to existing curbs, and ensure a weather-tight, properly flashed, and sealed roof penetration for each unit.
Yes _____ No _____
5. Provide all electrical disconnect, reconnection, whip, and any modifications required to connect each new unit to the existing 208/230V 3-phase service; all electrical work shall comply with the current National Electrical Code and applicable local codes.
Yes _____ No _____
6. Provide all gas piping connection, sediment trap, and shutoff work required to connect each new unit to the existing natural-gas supply, in compliance with applicable code; test for leaks and provide documentation.
Yes _____ No _____

7. Furnish and connect all condensate piping and ensure proper drainage away from the unit and roof membrane.
Yes _____ No _____
8. Reconnect each new unit to the existing DDC controls, temperature sensors, and smoke/exhaust interlocks so that all existing control and life-safety functions operate as before; replace any sensor damaged during removal/installation in kind.
Yes _____ No _____
9. Provide all consumable supplies, materials, fasteners, sealants, and labor required for a complete and operational installation.
Yes _____ No _____
10. Properly label all units, disconnects, wiring, and controls consistent with existing facility labeling conventions.
Yes _____ No _____
11. Perform start-up, charge verification, and operational testing of each unit. The Navarro County Sheriff's Office will provide a representative to verify that each installation meets the requirements of this RFP.
Yes _____ No _____
12. Coordinate all work with the Navarro County Sheriff's Office to maintain detention-facility security at all times; provide rooftop sequencing that avoids leaving any served area without cooling during occupied hours to the maximum extent practicable.
Yes _____ No _____
13. Provide as-built documentation and submit any required equipment drawings in PDF format upon completion.
Yes _____ No _____
14. Provide on-site instruction to Sheriff's Office / maintenance personnel on operation and routine maintenance of the new units.
Yes _____ No _____
15. Be able to provide on-site warranty service within twenty-four (24) hours of an initial service call during the warranty period.
Yes _____ No _____

E. Warranty Requirements

- Manufacturer's standard parts warranty: minimum five (5) years on all parts and minimum ten (10) years on the compressor(s), or the manufacturer's standard published warranty, whichever is greater.
- Contractor's labor warranty: minimum one (1) year on all installation labor from the date of County acceptance.
- Offeror shall furnish complete written warranty documentation for each proposed unit with the proposal.

F. Site Visit & Inspection

An optional pre-proposal site visit may be scheduled by appointment. Offerors are strongly encouraged to inspect the facility and rooftop to verify field conditions, access, dimensions, and staging requirements prior to submitting a proposal. To schedule, call the Navarro County Justice Center at (903) 875-3370 and ask for [site contact]. System blueprints may be viewed at the Justice Center but may not leave the facility. The Contractor is responsible for a complete turn-key installation; failure to inspect shall not relieve the Offeror of any requirement of this RFP.

VII. SPECIFICATIONS / RESPONSE PACKAGE

This page and the pages that follow make up the complete response package for this RFP.
Each appropriate page must be manually signed by a person authorized to bind the company.

COMPANY SUBMITTING PROPOSAL

FEDERAL ID NUMBER

ADDRESS

CITY, STATE, ZIP

NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

TELEPHONE NO. FAX NO.

E-MAIL

SIGNATURE OF AUTHORIZED REPRESENTATIVE

DATE

Pricing & Delivery Schedule

Provide itemized, turn-key pricing for each unit (equipment, crane/rigging, removal/disposal, electrical, gas, curb adapters, controls reconnection, start-up, and all labor). Prices shall include all costs of shipping, handling, installation, and training. Where unit pricing and extended pricing differ, unit pricing prevails.

Tag	Area Served	Tonnage	Proposed Make / Model	Turn-Key Price
AC-3	ESM Satellite & Day Room	6 Ton		\$
AC-4	C & D Dayrooms	6 Ton		\$
AC-5	A & B Dayrooms	6 Ton		\$
AC-8	F4 Cell	3.5 Ton		\$
AC-9	F1 Cell	4 Ton		\$
AC-10	F1 & F2 Cells	6 Ton		\$
TOTAL TURN-KEY PROPOSAL (all 6 units):				\$

Estimated delivery / completion time after Notice to Proceed: _____

Warranty offered (parts / compressor / labor): _____

Price should include all costs of shipping, handling, installation, and training.

Bid Proposal Affidavit

The undersigned certifies that the prices in this proposal have been carefully reviewed and are submitted as correct and final. The undersigned further certifies that the Offeror agrees to furnish any and all items upon which prices are extended at the price(s) offered and upon the conditions contained in the specifications of this RFP. The period of acceptance of this proposal will be ninety (90) calendar days from the date of the proposal opening.

STATE OF TEXAS §
COUNTY OF NAVARRO §

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared _____, who, after being duly sworn, did depose and say: "I, _____, am a duly authorized officer or agent for _____, and have been authorized to execute the foregoing proposal on its behalf. I hereby certify that the foregoing proposal has not been prepared in collusion with any other bidder or person engaged in the same line of business prior to the official opening of this proposal. Further, I certify that the Offeror is not now, nor has been for the past six (6) months, directly or indirectly concerned in any pool, agreement, or combination to control the price of the services or materials bid on, or to influence any person to bid or not to bid thereon."

Name and Address of Bidder

By: _____ Title: _____
(Type or Print Name)

Signature: _____

SUBSCRIBED AND SWORN to before me by the above named on this the _____ day of _____, 20____.

Notary Public in and for the State of Texas

Vendor References

Company: _____

Please list three (3) references of current customers who can verify the quality of service your company provides. The County prefers customers of similar size and scope of work to this proposal.

REFERENCE 1

Company Name: _____

Address: _____

Contact Person / Title: _____

Phone: _____ E-mail: _____

Contract Period: _____ Scope of Work: _____

REFERENCE 2

Company Name: _____

Address: _____

Contact Person / Title: _____

Phone: _____ E-mail: _____

Contract Period: _____ Scope of Work: _____

REFERENCE 3

Company Name: _____

Address: _____

Contact Person / Title: _____

Phone: _____ E-mail: _____

Contract Period: _____ Scope of Work: _____

Residence Certification

Pursuant to Texas Government Code §2252.001 et seq., as amended, Navarro County requests Residence Certification. Pertinent provisions are stated below:

(3) “Nonresident bidder” refers to a person who is not a resident.

(4) “Resident bidder” refers to a person whose principal place of business is in this state, including a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

☐ I certify that _____ is a Resident Bidder of Texas as defined in
Government Code §2252.001.

☐ I certify that _____ is a Nonresident Bidder as defined in
Government Code §2252.001 and our principal place of business is
_____.

By: _____ Title: _____
(Type or Print Name)

Signature: _____

Minimum Insurance Requirements

- The Offeror shall, at all times during the term of this contract, maintain insurance coverage of not less than the type and amounts shown below, at the sole cost of the contractor. These requirements do not establish limits of the contractor's liability.
- All policies of insurance shall waive all rights of subrogation against the County, its officers, employees, and agents.
- Upon request, certified copies of original insurance policies shall be furnished to Navarro County.
- The County reserves the right to require additional insurance should it be deemed necessary.

A. Workers' Compensation & Employer's Liability (with Waiver of Subrogation to Navarro County), including all states and other endorsements if applicable: Statutory; Bodily Injury by Accident \$100,000 each employee; Bodily Injury by Disease \$500,000 policy limit / \$100,000 each employee.

B. Commercial General Liability (Occurrence Form), including Premises and Operations, Products/Completed Operations, Broad Form Property Damage, Contractual Liability, and Personal & Advertising Injury: \$300,000 each occurrence (Bodily Injury and Property Damage combined); \$300,000 Products/Completed Operations Aggregate; \$500,000 Per-Job Aggregate; \$300,000 Personal & Advertising Injury. Navarro County shall be named as "additional insured."

C. Automobile Liability Coverage: \$300,000 Combined Single Limit (Bodily Injury and Property Damage combined). Navarro County shall be named as "additional insured."

Attach copies of current insurance coverage that meets or exceeds these requirements and include them in the response package. Failure to provide this information may result in disqualification.

Offeror's Business Statement

Please briefly describe below, or on a separate sheet, your business including, but not limited to: number of years in business, number of employees, TDLR license number, the products and services your company specializes in, relevant commercial/detention-facility HVAC experience, and any other information helpful to the County in evaluating this proposal.

Company: _____
